



BCTIWC Job Description: Lay Member of BCTIWC

Description of BCTIWC

The British Council for Therapeutic Interventions With Children (BCTIWC) has been established to protect the public's interest in the use of play, creative arts and related therapies when used with children, specifically when delivered by Registrants who are entered on the PTUK Register of Play and Creative Arts Therapists.

We are seeking a lay member to join The British Council for Therapeutic Interventions with Children.

BCTIWC believes that equality for all is a basic human right. We actively encourage diversity and inclusion, while opposing all forms of unlawful and unfair discrimination on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Purpose of the role

- To use your knowledge, skills and experience to ensure that the public interest is protected in the advancement of the safe and effective use of play therapy and related therapies with children.
- To monitor and advise upon the standards and activities of the United Kingdom Society of Play and Creative Arts Therapies, known as Play Therapy UK (PTUK), to ensure that professional practitioners' interests are balanced by the public interest.

Duties and responsibilities

- Attend two BCTIWC meetings a year via video conference. Ad hoc meetings may occasionally be arranged by the Chair to consider requests for monitoring and approval of PTUK proposals.
- To monitor and advise upon the activities of PTUK as reported through their operational updates during meetings, in order to ensure that the public interest is protected.
- To review and assess any unresolved complaints made to the PTUK, as part of a complaints panel, if required.
- To review and assess new BCTIWC policies and procedures as required, to ensure that they protect the public interest and are fit for purpose.
- To declare any conflict of interest in any agenda item and either take no further part or leave the meeting whilst the item is discussed.
- Develop and maintain an understanding of BCTIWC internal policies and processes.
- A degree of flexibility is needed, and the post holder may be required to perform work not specifically referred to here.

Further information

- BCTIWC comprises a minimum of 5 members; three of whom are lay members including its Chair. A majority of lay members must be present for a BCTIWC meeting to be quorate.
- There is no fee for attendance at Council meetings. The fee payable for any additional work undertaken by Council members is £180 for a full day and £90 for half day (up to 4 hours).
- Whilst the term of membership is usually 4 years, members contract their services to BCTIWC in a self employed capacity and can resign if their circumstances change.
- Members have a duty of confidentiality in regard to confidential items on the agenda. These will be expressly determined at the end of each meeting.
- Members are responsible for declaring any income to HMRC where necessary.

Person specification

Competency	Essential	Desirable
Qualifications	G.C.S.E. level (or above) standard of English and Maths	Professional or Academic Qualifications (or the equivalent experience) related to education or the health and wellbeing of children
Experience	At least two years' experience of working with children	Professional or personal experience of children with additional needs or emotional or behavioral support needs
Knowledge	Understanding and concern for children's health and wellbeing	Knowledge of apprenticeships and/or training in any capacity
Skills	The ability to read and understand policies and procedures	The ability to assess complaints fairly as part of a panel
Attitude	The confidence to provide appropriate challenge when necessary to protect the public interest	A willingness to be flexible and take on additional work when required

To apply please send your CV to the Chair of the BCTIWC, Helen Tozer, helen@bctiwc.org by 31st December 2023.